

**National Blue Ribbon School**  
since 2012

Dear Immaculata Community:

We are continuing to closely monitor the spread of novel coronavirus (COVID-19). The health and safety of our school community is our top priority and we have developed readiness plans, as outlined below.

### Health

Our cleaning staff and classroom teachers are instituting additional daily sanitization practices to ensure that the school's most-often touched surfaces are thoroughly cleaned, as well as continuing to keep each classroom stocked with sterilizing wipes and hand sanitizer. During school [Mass](#), we will refrain from holding or shaking hands. Next week, we will present student assemblies about keeping our community safe and healthy. We'll focus on good hygiene at school, how to reduce physical contact with others, and staying home when not feeling well. Our counseling team will also work with students to reduce anxiety during this time, and we ask that families help students understand COVID-19. Child-friendly resources about COVID-19 can be found in the links below:

- [npr.org/2020/03/04/811609241/coronavirus-fears-have-led-to-a-golden-age-of-hand-washing-psas](https://www.npr.org/2020/03/04/811609241/coronavirus-fears-have-led-to-a-golden-age-of-hand-washing-psas)
- [NPR - Just for Kids - A Comic Exploring the Coronavirus](#)

### Distance Learning

PreK-5 grade-level teachers and Middle School content teams have collaborated to create distance learning plans. If at any point we are required by the health department to close school due to the spread of COVID-19, students will be able to continue the curriculum at home. As internet connectivity is critical for distance learning, families without in-home internet access should contact school administration in advance.

- [PreK-5](#) – Teachers will share assignments via email/PlusPortals, including textbook/workbook material, digital practice programs like MotionMath, and suggestions for at-home practice.
- [Middle School](#) - Teachers will share daily assignments including projects, reading, activities, and digital practice, by posting details in PlusPortals and utilizing Teams to present curriculum.
- [Specials](#) - Teachers will reach out weekly with suggestions on how students and parents can engage with special subject curriculum at home.

### Travel

Immaculata families, faculty/staff, tutors/private therapists, and volunteers who travel to CDC Level 2 or 3 areas may not come to school (including after-school or offsite activities) for two weeks after their return to the United States. Medical clearance will be needed before returning to campus. If anyone in your household has upcoming travel plans to these areas, please contact school administration.

We will keep you updated if there are any changes in protocol.

Sincerely,  
Dana Corcoran, Principal  
Pat Kurz, Dean of Curriculum  
Kathy Badillo, Dean of Students