

MORNING CAR LINE

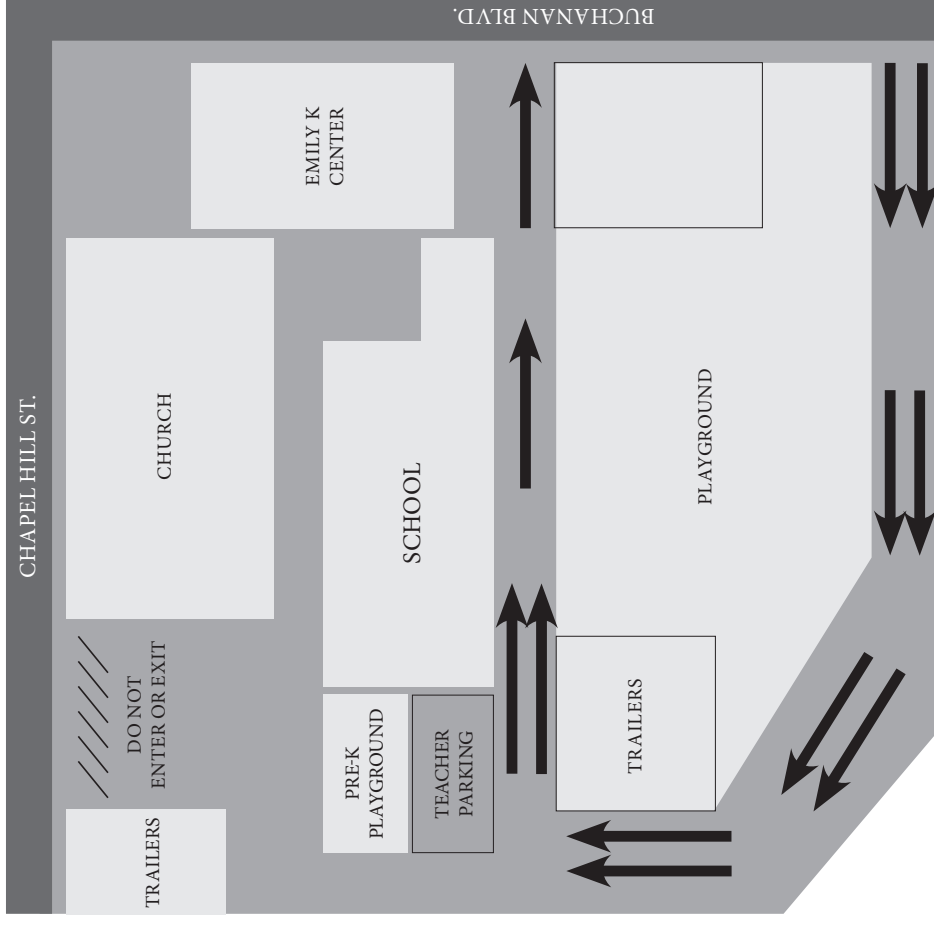
Car line traffic is **one-way in a single lane** from 7:15-8:00am.

Students in Kindergarten through Grade 8 should be **packed up and ready to exit the car** on the school side once it has pulled up to the straight-away in front of the school.

PreK students must be walked in by a parent each morning, so only PreK parents are permitted to park in the spaces in front of the school (pink car line signs must be posted in the window).

Anyone who does not wish to drop off students in car line may **park along the playground** and walk up to the school, crossing only at the crosswalk when instructed to do so by a staff member.

Please remain alert to the traffic directors at all times and **do not enter, exit, or park in any other locations.**



AFTERNOON CAR LINE

Car line traffic is **one-way in two lanes** from 2:55-3:35pm. Your children's names and grades should be **posted in your front windshield.**

PreK, Kindergarten, and Grade 1 students should be picked up from the lane closest to the school and **Middle School Band members** should be picked up from the lane closest to the playground. All others may be picked up from either lane.

Anyone who does not wish to pick up students in car line may **park along the playground** and walk up to the school, crossing at the crosswalk. A staff member by the school entrance will call your child to dismiss (do not enter the building to get your child).

Give the traffic directors a **thumbs-up** to signal that your children are in the car and you are ready to leave, or a **thumbs-down** to signal that you are still waiting.

Please remain alert to the traffic directors at all times and **do not enter, exit, or park in any other locations.**



Immaculata
CATHOLIC SCHOOL
WHERE FAITH AND KNOWLEDGE GROW

721 Burch Avenue
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Car Line Procedures

MORNING DROP OFF

Car line runs from 7:15-8:00am each morning. Staff members will be outside to assist and guide drivers and students as needed. All cars should enter at the bottom of the playground on Buchanan Blvd and travel one-way in a single line toward the front of the school, per the diagram.* In order to keep car line traffic flowing efficiently, students should be packed up with coats on, ready to exit the car when you reach the front of the building.**

** For the safety of everyone on campus, do NOT enter or exit through the church entrance on Chapel Hill Street. As well, do NOT drop off students in the staff parking lot, near the church, or any other point on campus besides near the school's front doors. Do NOT move traffic barriers at any time.*

***Parents should not exit their cars during drop off, as it causes back-ups. If you need to assist your child, please park in a spot along the playground and walk into the building using the directions below.*

If you walk your child into school, please follow the flow of car line traffic by entering at the bottom of the playground on Buchanan Blvd and traveling one-way in a single line. Park in one of the many spots along the playground and walk along the curb near the trailers, crossing at the crosswalk in front of the school doors. Do not cross through car line traffic at any time.

Pre-K parents must walk their children into school. You may drive all the way through car line and park in the small lot near the front of the school/Buchanan Blvd.*** Please place your pink card in the driver-side window so car line attendants know to let you pass through.

****This lot is for PreK families ONLY during drop off. Please be considerate of our neighbors and do not block the driveway of the trailerhome--your car may be towed.*

Please note: All students who arrive after 8:00am must be walked in to the school by a parent and signed in. If their class is in a different building for Mass, Friday Morning Prayer, Atrium, or PE, parents must walk them there after signing in.

We appreciate your cooperation as we keep our children, families, and staff safe this school year.



National Blue Ribbon School
since 2012

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Car Line Procedures

AFTERNOON PICK UP

Car line pick-up starts at **3:00pm for students in PreK-Grade 5** and **3:10pm for Middle School**.*

** To keep car line running smoothly, it is important that Middle School parents do NOT arrive before 3:10pm or you will be asked to exit car line and return at 3:10pm.*

Please note: Between 2:15-3:00pm each day, parents may not enter the building to pick up students early.

Staff members will be outside to assist and guide drivers and students as needed. All cars should enter at the bottom of the playground on Buchanan Blvd and travel one-way in two lines (see below for details) toward the front of the school, per the diagram. Your children's last name, first names, and grades should be posted on the yellow or pink cards in your front windshield.

Pre-K, Kindergarten, and Grade 1 parents should pick up students from the car line closest to the school. Students will be walked out by staff members.

Middle School Band parents should pick up students from the car line closest to the music trailer/playground, starting at 3:10pm.

All other parents may choose whichever lane they prefer/is shorter.

Middle School Sports parents may pick up athletes in the small parking lot between Fellowship Hall and the Emily K Center on designated days. No one else should cut through or park in that lot at any time.

All drivers should give the traffic directors a thumbs-up to signal that your children are safely in the car and you are ready to leave, or a thumbs-down to signal that you are still waiting.

Once car line closes, please continue to park in the spaces along the playground and NOT in areas that may cause blind spots for other drivers, such as next to the orange cones, along the Pre-K playground, etc.

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Car Line Procedures

AFTERNOON PICK UP - WALKERS

If your child walks to/from school or you prefer to park and walk up to the school for pick up, please follow the flow of car line traffic by entering at the bottom of the playground on Buchanan Blvd and traveling one-way in the car line closest to the playground. Park in one of the many spots along the playground and walk along the curb near the trailers, crossing at the crosswalk in front of the school doors. Do not cross through car line traffic at any time. Take your place in the walk-up line by the front doors and let the staff member know your child's name and grade.

Once your child has been released to you, please move away from the front of the building to alleviate congestion. You may go to the playground, but please note that children must be accompanied by parents at all times.

When exiting the campus by car, follow the flow of car line traffic.

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